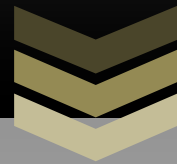


Features

# .....iHotel Manager Pro



## THE MAIN FEATURES OF B-EASY HOTEL MANAGEMENT PRO

### 1 Hotel status from main screen with easy Check in Check Out

- All rooms are displayed on main screen with color coded room status.
- Ability to block rooms for multiple date ranges
- Dormitory
- Corporate Client / Credit Clients along with discount percent.

### 2 Reservation

Reservation is very easy to handle through our software. It contains facility like searching, editing and deleting through extremely easy user interface. Basic operations include

- Select Room of your choice from available rooms list
- Perform rate type and rate related operations
- Block Reservation Dates for Certain Date range or selected dates

### 3 Full network support

s/w can be used in a multi user environment. User can decide which PC will act as a server and rest will be clients. Configuration part is performed by server through a privileged user. Rest of the operations can be performed by clients and data can be shared by all.

### 4 Multiple rate & rate type support in single stay

This feature makes our software unique in serving the client in the best way. It is possible that a guest is applied many rate/rate types during his stay. It may be to various packages offered by the hotel. One can do this easily in the following way:

- Select room where multiple rate type are to be applied

### 5 Comprehensive User Management

In case of a multiple user environment or where the guests are served by different desk clerks, it is necessary to prevent all user from doing everything or viewing all the data.

### 6 Well designed back up and restore database operation

It is possible that some how the present work is disturbed due to corruption of data. The software has backup facility to save data in such circumstances. One can automate it to take at constant period of time so the user doesn't need to worry about it.

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## 7 Transaction management with insert, delete & restore feature

The major use of this feature is to rectify any mistake done by desk user. Say if a new day is created without recording a check in and many other operations are performed on the new day, one has to use this feature. While deleting any transaction, system keep backup of your transactions so that the deleted transactions can be restored too.

- Insert Delete or Restore and transaction any time.

## 8 Expense Management

The software supports account payable and account receivable transaction recording. So if hotel pays for any services it hires and user wants reports on it, he can have it with account payable reports. So is the reverse case, when hotel gets some income and user wants to record it, account receivable is there.

## 9 Room Service

- Service Bills Other Service like Laundry, cash paid out etc
- Stock maintained for issue of free items like soaps, mineral water etc.
- Room Service Bill Cancellation of any room service bills, which are created without KOT.

## 10 EPBX

- Telephone Check-in In case of Digital EPABX room extension

## 11 House Keeping

- Laundry management
  - Rate table
  - Loungers details
  - Order from Customer
  - Order to Launder
  - Return from Launder
  - Lost & Found
  - Equipment Status
  - Pest Control
  - Rectification and renovation
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- H. K. requirements (To order for purchase)
- H. K. complaints
- Reports

## 12 Food & Beverages

### Billing

- Easy Item selection with item code as well as Item name
- Billing of liquors in PEG
- Enable Fast Printing (in DOS mode)
- Parallel view of KOT Issued Details and Cash Pending Bills and cash Received Bills is possible at a time
- Users cannot change bill date time

### Types of billing

- Direct Billing - Counter Sale
- Allow Canceling of bill
- User can view the pending details of the customer, if any and can modify it (Refund the Pending amounts) then and there itself
- Automatic addition of Old balance of customer to the present bill
- Provision For Complement, Credit & Discount (Including Details of Issued Person)

### Billing Through Waiters

- Provision for Waiter ID, Table No, Party No,
  - Issues two hardcopies of KOT & BOT (Waiter Copy And Counter Copy)
  - Provision for Room Service
  - User can view the pending details of the customer, if any and can
  - Modify it (Refund the Pending amounts) then and there itself
  - Automatic addition of Old balance of customer to the present bill
  - Provision For Complement, Credit & Discount (Including Details of Issued Person)
  - Modification is possible both before and after printing of Bill
  - Item Rate is editable at the time of printing of bill (Only for Items for which rate depends on its size)
  - Provision For Editing KOT before printing of bill
  - Networking is enabled within counter, so it is possible to issue bill and collect the cash in different counters
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**Counter Cash Report**

- Separate Cash report for each Counter
- Provision for entering coin balance
- Provision for entering denomination
- Generate a printout only when denominations and cash balance equals
- Report details:
  - Sales Amount
  - Discount Amount
  - Complement Amount
  - Previous Coin Balance (Which is kept in the counter previous day)
  - Refund Amount (Credit)
  - Payment Amount

**Payments Through Counter**

- Provision for payment of cash from counter to parties through Vouchers
- Provision for payment of cash from counter to office as Office Cash

**Stock Maintenance**

- Daily Physical Stock And Issues (Main Bar, Cheap Bar, Godown)
- Godown Stock
- Excise Sales Register Statement
- Daily Stock and Sales Statement

**Daily Cash report**

- Separate Report for each counter
- Includes discount, complement, credit amounts
- Previous day's coin balance
- Total Sales amount
- Cancelled Bill Amount
- Separated amount of Food sales, liquor sales, A/C service charge
- Refund to credit bill
- Voucher payment amount

**Reports**

- Detailed report of Sundry Debtors
  - Item Wise Sales report
  - Waiter wise sales report
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- Purchase report

### **13 Lost and Found Management**

This facility is used to record any unclaimed left out baggage or other commodities within property. Also if a guest complains regarding lost of any item within property, desk clerk can do that using this facility. It displays lost and found items list separately and desk clerk can keep track of who has found or who claimed that.

### **14 Address Book**

Address book has feature like standard address book where the names are listed in alphabetical order. It is helpful to store business card data. It has got reference field to filter out the list by a reference. This is very useful when say user wants list of all plumbers or bankers.

### **15 Night Audit Reports**

Night Audit is a common activity which is carried out by authorized persons such as Admin or Auditor. You can preview the reports.

### **16 Guest Flight Information**

This feature will aid hotels those provide the transport and Baggage facility to their guests.

### **17 Phone Directory**

The software provides the facility to maintain phone directory with faster access to the phone numbers alphabetically. The software is very flexible and stores the person's details in appropriate tab even though you fail to do it. Suppose if you try to store a person's information whose name begin with 'B' character in A tab, the software automatically store it under B tab.

### **18 Tax**

You can define the taxes according to the requirement. You can define Local Tax, State Tax and Sales Tax. You can define the missing taxes, say for example you can define VAT, City tax, GST.

### **19 Direct Billing Reconciliation**

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In direct billing we add the details of the clients that create an account with the hotel and whose payment is credited or debited from that account and then it is added to the amount details in the check in form

## **20 Administration & Security**

- User security permission can be granted for add/edit/delete/print/view on individual screens.
- User security permission can be restricted for any limit of payment and payment of unsettled bills.
- User security permission can be restricted for access to any Branches / Financial year.
- Any senior can keep in track of the login details i.e., the vouchers created by each user, login time and logout time for a given date.
- The Renumbering of vouchers is also given.
- Database Backup facility is also available.

## **Basic Features**

- True 32-bit Windows application designed to run on windows application with network compatibility
- Full network support, can connect unlimited number of PC's to one database for concurrent operations
- Customer Support via phone, fax, e-mail and website
- Completely Configurable as per property

## **Customization**

- We have option to customize the product and add new features as per the additional client requirements
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